



REPAIR FORM

Please complete this form and enclose it with the instruments being sent for repair. Ensure the instruments are protected with appropriate tip guards and packaged in suitable containers to prevent further damage.

Date: Purchase Order:

Requested by: Tel No:

Company Name:

Address:

..... Email:

Instrument Information			
Qty	Product Code	Description	Damage/Problem

Total number of items sent?			
Provide quotation before carrying out repair work?	YES		NO
Replace if beyond repair?	YES		NO

Special Instructions:

I hereby confirm that the instrument(s) listed above have been cleaned, disinfected and decontaminated prior to sending for repair. A copy of the decontamination certificate is attached to this form.

Signed: Name: Title:

FORM: RF001-18 (Rev.02)